

SALISBURY LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

	Item	Update	Actions and recommendations	Who
	Date of Meeting	15th February 2023		
1.	Attendees and apologies			
	Present:	Councillor Ricky Rogers (RR) – Wiltshire Council – Chair Councillor Sam Charleston (SC) - Wiltshire Council Councillor Sven Hocking (SH) – Wiltshire Council Councillor Charles McGrath (CM) – Wiltshire Council Councillor Paul Sample (CPS) – Wiltshire Council Councillor Alan Bayliss (AB) – Salisbury City Council Councillor John Wells (JW) – Salisbury City Council Margaret Willmot (MW) – Salisbury Area Greenspace P/Ship Annie Child (AC) – Salisbury City Council Pam Rouquette (PR) – Salisbury Walking Forum Paul Shaddock (PS) – Wiltshire Council		
	Apologies:	Councillor Caroline Corbin (CC) – Wiltshire Council Councillor Brian Dalton (BD) – Wiltshire Council Councillor Mark McClelland (MM) – Wiltshire Council Peter Durnan (PD) – Cycle Opportunities Group Salisbury Patricia Podger (PP) – Elizabeth House Lynne Davies (LD) – Salisbury City Council Marc Read (AC) – Salisbury City Council Graham Axtell (GX) – Wiltshire Council		

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2.	Notes of last meeting			
		<p>The minutes of the previous meeting were agreed at the Salisbury Area Board meeting on the 1st December 2022.</p> <p>The Salisbury Area Board minutes can be found at:</p> <p>https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=168&MId=14421&Ver=4</p>	That the update is noted.	LHFIG
3.	Financial Position			
		There is currently £3,155.72 still unallocated.	That the update is noted.	LHFIG

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4.	New Issues / Issues Requiring A Decision			
a)	<p>Issue No: 12-22-05</p> <p>Request to provide upgrade the Zebra crossing equipment on the A3094 Netherhampton Road to improve its conspicuity and address safety concerns around its visibility.</p>	<p>The Street Lighting Team have advised that the estimated cost of upgrading the Zebra crossing equipment on Netherhampton Road to incorporate the Simmons Signs Modupost system would be £10,000. Funding of £5,000 has been found from a S106 contribution that could be allocated towards this project. The LHFIG agreed to provide a contribution of £2,500 to this project at its meeting in September 2022. At its November meeting the LHFIG agreed to reallocate its contribution of £2,500 towards the cost of purchasing land to improve the access to Middle Street Meadow (Item 5h).</p> <p>Cllr Brian Dalton supported the reallocation of the funding as outlined above, but advised that he would be seeking to obtain the full funding allocation required to allow this project to be progressed.</p> <p>If the group wish to proceed with this project an allocation of £5,000 would be required.</p> <p>The group are advised that officers are aware that a request to upgrade the zebra crossing at this location to a traffic signal controlled facility has been submitted to SCC and, subject to the request being supported, it will come to the next meeting of the group for consideration.</p>	<p>RR informed the group that BD had advised him that he would be happy for this issue to be reconsidered in the new financial year. RR proposed that this item was deferred until the next meeting of the group where it could be discussed alongside the potential request to upgrade the Zebra crossing to a traffic signal controlled facility.</p> <p>The group supported this approach.</p> <p>That the update is noted.</p>	<p>Area Board</p>

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<p>b)</p>	<p>Issue No: 12-21-5</p> <p>Request for the provision of a formal pedestrian crossing facility across Stratford Road in the vicinity of its junction with Waters Road.</p>	<p>The junction bell mouth at this location is unusually wide, 46 metres at its widest point. The existing traffic splitter island is set back a fair way from the junction give way lines and the dropped kerbs on the adjacent footways do not align. Because of the width of the junction there are two lanes available for vehicles exiting Waters Road. This results in pedestrians having to negotiate two lanes of traffic to get to the middle of the junction.</p> <p>It would be possible to remove the existing splitter island and replace it with a wider pedestrian refuge island and in doing so site the refuge closer to the junction give way markings to slightly improve visibility of pedestrians to vehicles entering from Stratford Road (and vice versa). However, due to the wide junction bell mouth and dropped kerb layout, the tactile paving arrangement would be awkwardly shaped and potentially make the junction very tricky for any visually impaired pedestrian to negotiate. Whilst this option would provide an improved crossing facility the expanse of carriageway to cross in two movements would remain challenging.</p> <p>It is considered that a better option would be to add an additional splitter island/refuge between the two lanes used by vehicles exiting Waters Road along with an upgrade to the width of the existing island to break the crossing movements into smaller stages. Due to error tolerances in O/S base maps to progress the design work further a topographical survey is required to provide an accurate mapping base to work from. This is to determine the exact positions of the additional and upgraded islands and undertake vehicle tracking work to ensure that the junction can continue to be negotiated.</p> <p>The estimated cost of the topographical survey is £1,650.</p>	<p>That the Area Board approves the allocation of £1,650 to allow this work to be undertaken.</p>	<p>Area Board</p>
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c)	<p>Issue No: 12-22-07</p> <p>Request to provide a bus stop hardstanding in Stratford Road</p>	<p>The estimated cost of providing a bus stop hardstanding at this location is £8,445. [Note: This figure includes a 25% contingency].</p> <p>The above cost estimate includes the provision of dropped kerbs to allow passengers to cross Stratford Road to/from the bus stop, the provision of Kassel Kerbs to aid disabled access to buses, the provision of the hardstanding and the removal of existing foliage to enable the hardstanding to be provided.</p>	<p>The group acknowledged the need to provide a better bus stop facility at this location.</p> <p>MW asked if there was any opportunity to fund this work through S106 contributions held by the Council, particularly those allocated towards the Salisbury Transport Strategy.</p> <p>PS advised that the only scheme he was currently aware of that was being funded through the S106 contributions was the improvements to Harnham Gyatory and Exeter Street Roundabout, but he would be happy to ask the question of the Transport Planning Team who oversee the S106 monies.</p> <p>That the Area Board approves the allocation of £8,445 to allow this work to be undertaken, subject to any external funding being allocated as a contribution to this project.</p>	<p>Area Board</p>
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<p>d)</p>	<p>Issue No: 12-22-10</p> <p>Request for the installation of ANPR cameras to enforce School Keep Clear markings at the Somerset Road School Campus</p>	<p>A request has been received to install ANPR cameras to enforce the School Keep Clear (SKC) markings at the Somerset Road School Campus. There are two SKC markings present, one in Somerset Road and one in Bishopdown Road, as such two ANPR cameras would be required. It should be noted that the SKC markings are currently legally enforceable by both the Police and Wiltshire Council.</p> <p>It is legally permissible for Wiltshire Council to undertake enforcement of SKC markings via ANPR cameras, with Penalty Charge Notices being issued through the post. However, no other parking restrictions can be enforced using ANPR cameras, as such none of the other restrictions in the vicinity of the Somerset Road School Campus could be enforced using the ANPR cameras.</p> <p>Videalert (supplier of ANPR services to the Council) have previously undertaken an assessment of the SKC markings in Somerset Road and Bishopdown Road and have advised that two new powered signposts would be required to mount ANPR cameras on. The Council currently hold a small supply of ANPR cameras that could potentially be used in the aforementioned roads.</p> <p>The group are to discuss this issue and decide whether they wish to support the request. If the request is supported advice would be sought on any TRO process that needs to be completed to allow the cameras to be installed and a cost estimate to install them obtained and brought back to a future meeting of the group for a funding decision.</p>	<p>The group acknowledged the problems caused by illegal parking at this and many other school locations. The group discussed the general need for schools to have better travel plans promoting sustainable modes of travel. JW advised this was an issue the Salisbury Air Quality Group was looking into.</p> <p>The group supported this request and asked that officers develop proposals to provide ANPR cameras at this location and bring them back to a future meeting of the group for further consideration.</p> <p>SH commented that other funding sources for this project needed to be considered, including potentially asking the school for a contribution.</p>	<p>PS</p>
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e)	Issue No: 12-22-11 Installation of Street Nameplate in Downton Road, Salisbury	The estimated cost of undertaking this work is £328. [Note: This figure includes a 25% contingency].	That the Area Board approves the allocation of £328 to allow this work to be undertaken.	Area Board
f)	Issue No: 12-22-12 Accessibility improvements to Winchester Street Underpass	<p>A request has been received to make alterations to the barriers and bollards at this location to make them more accessible to bikes with trailers and cargo bikes.</p> <p>It should be noted that technically the underpass is the responsibility of National Highways (NH) rather than Wiltshire Council and that there is no specific legal right for cyclists to cycle through the subway. However, that said the positioning of the barriers would also make it difficult for cyclists pushing longer bikes to negotiate their way between them.</p> <p>Having discussed the issue with NH they would be happy for the Council to develop and fund proposals to improve the position of the barriers in the underpass, but have advised no works could take place without them first approving them.</p> <p>There is a need to address the barriers in both the underpass and the ramp leading to The Greencroft to make them more accessible.</p> <p>Draft proposals have been prepared. The estimated cost of the proposed works is £1,358. [Note: This figure includes a 25% contingency].</p>	<p>The group supported the need for improvements to be made at this location.</p> <p>PS displayed the proposed improvements. SH and CM expressed concerns at proceeding without chicane arrangements, although supported the removal of the bollards in the underpass.</p> <p>That the Area Board approves the allocation of £1,358 to allow this work to be undertaken, subject to revised proposals incorporating the retention of the chicanes being agreed with the local Wiltshire Council member and consultation on the revised proposals being undertaken with representatives of the local disability group.</p>	Area Board

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g)	<p>Issue No: 12-22-13</p> <p>Request for dropped kerb in Milford Mill Road opposite its junction with The Meadows</p>	<p>A request has been received to install a dropped kerb in Milford Mill Road opposite its junction with The Meadows to enable a local wheelchair user to access the footway.</p> <p>In discussion with the local Wiltshire Council members and the Chair of the LHFIFG it was agreed that to expedite the installation of the dropped kerb at this location £1,700 of the funding already allocated to Item 5e would be reallocated to this project and that the reallocated funding would be replaced from the 2023/2024 financial allocation.</p> <p>The installation of the dropped kerb has been ordered and the works will take place in March 2023.</p>	<p>That the Area Board approves the allocation of £1,700 to replace the funding reallocated to enable the provision of the dropped kerb at this location.</p>	Area Board
h)	<p>Issue No: 12-23-01</p> <p>Request for the installation of a bus shelter in Castle Road</p>	<p>The estimated cost of providing a Bus Shelters Ltd 'Transit' shelter (current model of shelter used in Salisbury - see here for example) is £7,000.</p>	<p>The group repeated the comments made with respect to Item 4c around seeking alternative sources of funding for this type of work and deferred making a decision on this issue until this matter had been considered.</p> <p>CPS commented that the discussions that had been had around bus stop infrastructure at the meeting had made it clear that a piece meal approach to this matter was not the best way of addressing it and that there was a clear need for a more strategic approach. CPS felt that this was something that may need to be addressed at Area Board level.</p>	PS

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i)	Safer Salisbury Street Lighting Improvements	<p>The Salisbury Area Board have been working with Safer and Supportive Salisbury on a project to improve night-time safety in the city. In partnership they have undertaken a night-time audit of street lighting in the city centre and identified eight locations they consider to be dark and would benefit from the provision of improved street lighting. The locations are Antelope Square, the western end of Winchester Street (in the vicinity of its junction with Guilder Lane, Milford Street (in the vicinity of the Chapel) Pennyfarthing Street (in the vicinity of Pennyfarthing House), College Street Car Park Access Road, in the vicinity of Norton House (on The Friary Estate) and Exeter Street underpass.</p> <p>The next step would be to commission the Council's street lighting consultants, Atkins, to undertake a formal street lighting assessment of the locations outlined and produce proposals identifying potential improvements. Further discussions with Atkins have resulted in the estimated cost of the street lighting assessment being reduced to £4,000.</p> <p>Cllr Rogers and Cllr Hocking took an action away from the previous meeting to investigate whether it would be possible to allocate any unallocated Area Board Grant funding to the project. Verbal update to be provided on this matter.</p>	<p>The group were supportive of progressing this project.</p> <p>SH and RR stated that they would be in a better position to advise on whether any Area Board Grant funding could be allocated to this project once the last round of applications had been considered later this month.</p> <p>That the Area Board approves the allocation of £4,000 to allow this work to be undertaken, subject to any unallocated Area Board Grant funding being allocated as a contribution to this work.</p>	Area Board
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j)	Various improvements to the Bishopdown Estate	Group to decide if they wish to allocate funding to take forward further improvements identified as required in the original resident's association report submitted to the group. A copy of that report is attached as Appendix 1 . Issues highlighted in yellow in Appendix 1 are issues that could potentially be funded by the group.	The group asked GX to look at the existing dropped kerbs in the estate to determine if any improvements could be made to them utilising existing highways maintenance budgets and determine a priority order for locations where new dropped kerbs were required and report back to the group.	GX
k)	Issue No: 12-23-02 Waiting Restriction Requests (2022)	SCC have supplied the approved waiting restriction requests they received in 2022. The requests are to be investigated and advice on any potential TRO amendments required brought to the next meeting of the group for discussion.	That the update is noted.	Area Board

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5.	Other Issues			
a)	Issue No: 12-20-2 The provision of additional cycle parking stands in Salisbury City Centre.	The Old George Mall Manager advised PS on the 14/02/2023 that the Old George Mall landlords would be happy to consider the provision of cycle parking in Pepys Walk and asked if detailed proposals could be drawn up for their consideration.	Proposals to be drawn up and provided to the Old George Mall landlords.	PS
b)	Issue No: 12-20-5 Request to address local concerns around an increased use of Milford Mill Road by vehicular traffic and its continued use by HGVs.	Detailed design work completed. Works order prepared for issue. Ringway were not able to commit to completing the works before the end of their contract so the works order will be submitted to the Council's new highways contractor.	That the update is noted.	Area Board
c)	Issue No: 12-21-3 Request for the provision of a pedestrian crossing point on the A354 Coombe Road in the vicinity of Portland Avenue.	Unfortunately, the coloured surfacing works at this location were delayed due to wet/cold weather in the pre-Christmas and New Year period. Ringway are not able to commit to completing the works before the end of their contract so the outstanding works will be submitted to the Council's new highways contractor.	That the update is noted.	Area Board
d)	Issue No: 12-22-09 Request for the installation of buildouts on Milford Mill Road	At its September 2022 meeting the group decided not to support the request to provide buildouts in Milford Mill Road. However, the group committed £3,000 to provide improved signing and lining to the area. Design work commenced. The on ground works are to be taken forward in conjunction with the issue at Item 5e to achieve best value to the LHFIFG.	That the update is noted.	Area Board

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e)	Request for the extension of the existing 20mph speed limit along Milford Mill Road	Draft TRO schedules passed to the TRO Team in January 2023. TRO Team currently preparing the legal TRO documents and formal TRO consultation advert. Formal TRO consultation to be undertaken in March 2023, the exact dates of the consultation period will be circulated once known.	That the update is noted.	Area Board
f)	Waiting Restriction Requests (2019-2020)	Overall on ground works are 95% complete. All signing works are complete. Lining works are completed in 13 of the 16 roads where they are required. Originally, lining works could not be completed in Finchley Road, Palmer Road, and Victoria Road due to parked vehicles. Outstanding works yet to be completed due to wet/cold weather. Works provisionally programmed to be completed during week beginning the 06/03/2023.	That the update is noted.	Area Board
g)	Waiting Restriction Requests (2021) Requests for new or amendments to existing waiting restrictions.	Design work completed. Draft proposals to be passed to relevant local elected members for comment in February 2023 and then to the TRO Team to undertake the necessary legal work, with the formal consultation period anticipated to place in late March 2023.	That the update is noted.	Area Board
h)	Provision of improved access to Middle Street Meadow , Harnham	Land purchase at this location ongoing between Wiltshire Council and the Environment Agency.	That the update is noted.	Area Board
i)	Installation of Street Nameplate in Hamilton Road, Salisbury	Works order issued to Ringway. Works to be completed by 17 th March 2023.	That the update is noted.	Area Board

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6.	Closed Issues			
a)	<p>Issue No: 12-21-6</p> <p>Request for a 20mph speed limit to be introduced covering the Fugglestone Red estate.</p>	<p>The traffic surveys have now been completed. Overall, the results present a very positive picture in terms of how vehicles are travelling around the estate with both the average and 85th percentile speeds being very low. The highest average speed recorded was 20.9mph, and the highest 85th percentile speed recorded was 23.9mph.</p> <p>Wiltshire Council policy allows a sign only 20mph speed restriction to be introduced where the average speed of vehicles is below 24mph. The average speed of vehicles at all the sites surveyed was well below 24mph. On this basis it is possible to consider the introduction of a sign only 20mph speed restriction covering the whole of the Fugglestone Red estate.</p> <p>Given both the low average and 85th percentile speeds recorded during the surveys the formal introduction of a 20mph speed restrictions would not bring about a reduction in the speed of vehicles in the estate. As such the costs incurred in introducing a 20mph speed restriction, the estimated cost of which is £5,000, and the ongoing requirement to maintain the signs and road markings laid are somewhat difficult to justify at this time.</p> <p>The group are to discuss this issue and decide whether they wish to support the introduction of a 20mph speed restriction in the Fugglestone Red Estate.</p>	<p>The group discussed this issue and felt that the results of the traffic surveys conclusively proved that speeding wasn't an issue in the estate. CPS commented that he felt the result showed what could be achieved through the considered design of residential housing estates and elected members should be pushing for new residential housing estates to be brought forward in the same manner.</p> <p>In light of the other demands on the group's funding it was felt that the allocation of funding to introduce a 20mph speed restrictions in the Fugglestone Red Estate at this time could not be justified.</p> <p>The group asked that this issue be closed.</p> <p>Issue to be closed.</p>	PS

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7.	Other Items			
a)	Highway Maintenance Update	PS informed the group that GX had advised him that the only works that he was currently aware of that would be taking place during the 2023/2024 financial year was the schemes postponed during the current financial year. Those schemes being Devizes Road, Hamilton Road, Old Blandford Road, Windsor Road and Windsor Street, with the remainder of the programme currently being finalised.	That the update is noted.	Area Board
8.	Date of Next Meeting: 24 th May 2023			

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1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the LHFIG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent, and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to the Salisbury Area Board.

2.2. If funding is allocated in line with LHFIG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Salisbury Area Board will have a remaining highways funding balance of £0 in the LHFIG allocation available for the 2022/2023 financial year and advance allocate £14,325.28 from the group's 2023/2024 financial allocation.

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

There are no specific safeguarding implications related to this report.